

EDISON HIGH SCHOOL -SENIOR PACKET

DOCUMENTS and INFORMATION FOR TRANSCRIPTS AND COUNSELOR LETTERS

RETURN FORMS TO STUDENT SERVICES 15 DAYS BEFORE FIRST APPLICATION DEADLINE

STUDENT TO-DO

- Return Self-Assessment form- with copy of Resume-Answer the questions thoroughly for your counselors. Don't forget a resume or activities list
- Teacher Feedback form- give the form to 2 Teachers and ask them to be returned to your counselors 15 school days before your earliest college deadline
- Complete transcript request form (only for schools you are applying)- Located in Student Services B101B **at least 15 days before college application is due**

PARENT TO-DO

- Return Parent Consent for Transcript Release
- Return Parent Information Form

GENERAL COLLEGE APPLICATION INFORMATION

- Use Family connection to research and track college apps
- Students are responsible for submitting application fees
- Students are responsible for submitting official test scores
- Teacher recommendation letters must be submitted to colleges by the teacher

EDISON HIGH SCHOOL STUDENT SELF-ASSESSMENT

Contact Information:

Name:	What is the best way to reach you?
Cell #	Email:

Please answer the following questions:

	Yes	No	If yes, please explain:
1. Will you be the first person in your family to attend college?			
2. Do you speak any other languages besides English?			If yes, what other language?
3. Do you plan to participate in college athletics at the Division I or II level?			

*Type your answers ON A SEPEARATE PIECE OF PAPER or email the answers directly to your counselor. This form helps your counselor write a reference for employment, college recommendation and possibly nominate you for scholarships. **The MORE information, the BETTER.***

1. What colleges you are considering:
2. What are you most interested in studying in college? Why?
3. What 3 words best describe you? Why is each a good description?
4. What motivates you? What is your passion?
5. What has been the most satisfying course you have taken? Why?
6. Which single activity has been the most important to you? Why? (You can choose a school affiliated program or something outside of school.)
7. Reflect on your time at Edison HS. How have you changed Edison HS? How has Edison HS changed you?
8. Describe any work or volunteer experience you have had. How did the experience impact you?
9. If you had a motto to live by, what would it be? Why?
10. Talk about a time you failed. How did you respond to it? What did you learn from it?

11. Describe any unusual circumstances that may have affected your performance in school? What happened and how did it impact your grades?
12. Is your transcript an accurate measure/representation of your ability and potential? If not, what do you consider the best measure of your potential for success in college?
13. Finish this sentence: By the age of 25, I want to_____. (What motivates you on this path?)
14. What 3 things would you want your counselor to highlight in their recommendation? Please be specific.

Please provide a copy of your resume to help your counselor write a complete letter of recommendation for college or reference for employment.

Thank you!

EDISON HIGH SCHOOL PARENT INFORMATION FORM

Student Name	FCPS ID #	Parent/Guardian Signature	Date

Parent/Guardian Information:

	Mother	Father	Guardian
Name			
Home #			
Alternate #			
Email Address			

Parent/Guardian, please provide your comments on a separate piece of paper or email the counselor your responses directly. Please give specifics that will aid your student's counselor in gaining insight into your child.

1. What story or anecdote best exemplifies your child's personality, sense of humor, sense of dedication, etc?

2. If there are any unusual personal circumstances that have affected your child's educational experience or personal development, please explain.

3. List and explain the factors that will affect your child's final college decision (in-state, tuition, location, size of campus, academic offerings, etc.)

4. If there is any other information you would like to share with the counselor, please use the back of this sheet.

EDISON HIGH SCHOOL TEACHER FEEDBACK FORM

*This form will be used to support your counselor in writing a recommendation letter and completing the Secondary School Report. **This is not a recommendation letter.***

Student Name:	Date Submitted:
Teacher:	Course(s):

Please return form to my counselor, _____, by (date) _____.

Teacher: Your opinion is very helpful in the development of an accurate and complete recommendation for this student. Your time and assistance are greatly appreciated.

1. List the classes and/or activities in which you have worked with this student:

2. What three adjectives do you feel best describe this student? Why?

3. How does this student contribute in the classroom?

4. In what ways can this student's academic performance be distinguished from other students?

5. What information would you include if you were writing a recommendation?

Check the most appropriate box below					
	Below Average	Average	Above Average	Excellent	One of the top few I've met
Intellectual curiosity/Interest in learning					
Classroom Involvement/Initiative					
Motivation					
Originality/Creativity					
Leadership					
Maturity					
Relationship with others					
Potential for Academic Success					
Overall Recommendation					

EDISON HIGH SCHOOL

TRANSCRIPT RELEASE INFORMATION

Transcript forms can be picked up from Student Service Room B101B

- You must request that your official scores be sent directly to the colleges (to request SAT scores: www.collegeboard.org and ACT scores: www.actstudent.org).
- Teacher Recommendations are your responsibility and will not be mailed by Edison High School.
- **Please allow a minimum of 15 school days for processing your transcript request.** Transcript requests for December due dates should be received by NOVEMBER 1. January due dates should be received by DECEMBER 1.
- The first 3 transcripts are free. After 3 transcripts, payment of \$5.00 is required for each transcript request. ***Payment is due at the time of your request (cash or check made payable to Edison High School).****

IMPORTANT INFORMATION AND INSTRUCTIONS: **STUDENTS MUST HAVE A SIGNED PARENT RELEASE FORM ON FILE**

Each transcript package mailed by Edison High School will include:

1. Your official transcript (which lists all final grades through the end of your junior year, your cumulative grade point average (GPA) and senior courses)
2. Edison High School Profile and Fairfax County Public Schools Profile
3. Secondary School Report from your Counselor
4. Mid-year grades will be sent in February- no additional request needed
5. Final senior grades will be sent in June based on senior survey answers- no additional request needed

You must submit the Senior Packet September 25, 2017 – see your counselor if you have questions.

If you have any questions regarding this form, please feel free to contact the transcript assistant at 703-924-8006. You may also contact your school counselor.

** Please see your counselor about a fee waiver if you are receiving free/reduced lunch.*