



Thomas A. Edison High School Transcript Request Form

Date Request Form Submitted: _____

Form must be submitted to Ms. Joya via email (ajoya@fcps.edu) 15 SCHOOL DAYS PRIOR TO DEADLINE FOR PROCESSING. (If not received within 15 School Days prior to due date, there can be no guarantee of meeting application deadlines).

Each student is responsible for submitting college applications, application fees, and ordering official test scores for each application. (Edison High School Does Not Mail Test Scores).

You must request your official test scores be sent directly to colleges.

You may request your SAT scores at www.collegeboard.org and ACT scores at www.actstudent.org - Class Rank Is Not Provided By Fairfax County Public Schools

Student Name: _____ Student ID# _____ D.O.B: _____ Counselor Name: _____ Full IB Diploma Candidate: Y N

Table with 9 columns: PRINT Name of College, Scholarship, or Institution; Common App Yes or No?; I applied directly to the school Yes or No?; Method of Application (see below); Date application is due at college or scholarship institution; Include college recommendation letter? If yes, Senior Packet must be submitted to counselor.; For Office Use Only: edoc or Mail; For Office Use Only: Sent Date; For Office Use Only: Fee Paid.

Method of Application: EA-Early Action, ED-Early Decision, RD-Regular Decision, RO-Rolling, P-Priority, H-Honors College, S-Scholarship

There is no charge for the first (3) transcripts processed. After the first 3 transcripts, payment of \$5.00 is required for each transcript request. PAYMENT IS DUE UPON REQUEST. (CASH OR CHECK)

Student Contact Information: I prefer to be contacted via:

Cell Phone: _____

Email: _____

If you have any questions or need assistance regarding this form, please contact Ms. Joya (Transcript Assistant) at 703-924-8006 or ajoya@fcps.edu. You may also contact your counselor.