

Thomas A. Edison High School
ATTN: Transcripts
5801 Franconia Road
Alexandria, VA 22310

FOR OFFICE USE

Date Processed: _____

Paid: \$ _____

Cash _____ Check # _____

TRANSCRIPT REQUEST
(FORMER STUDENTS)

There is a \$5.00 fee for each transcript requested. We accept cash, checks, or money orders payable to Edison High School. **Hand deliver or mail requests and fees to the above address.**

Student records are kept at Edison High School for 5 years. If you graduated or withdrew from Edison more than 5 years ago, please contact: Registrar, Wilton Woods Records Management Center, 3701 Franconia Road, Alexandria, VA 22310, 703-329-7666, fax 703-329-8594.

NAME WHILE ATTENDING EDISON _____
Last (Maiden) First Middle

DATE OF BIRTH _____

CHECK ONE: ___ GRADUATE ___ WITHDRAWN

YEAR _____

(*Records are kept at Edison for 5 years)

___ Official Transcript ___ Unofficial Transcript

___ I am transferring to another college

___ I WILL PICK UP THE TRANSCRIPT *or* ___ SEND TRANSCRIPT TO:
(pick up in the **Main Office**)

1) _____

2) _____

3) _____

4) _____

SIGNATURE _____ DATE _____

TELEPHONE _____ EMAIL ADDRESS _____
(for confirmation) (Please print clearly)